



Planning & Program Review Committee

02/08/2010

3:00 – 5:00

Members:

* Present

Cheryl Marshall (co-chair) *

Charlie Ng *

Denise Hoyt *

Jessica McCambly *

Michelle Riggs *

Keith Wurtz *

Catherine Pace-Pequeño (co-chair) *

Rebecca Warren-Marlatt *

Robert McAtee

Ralph Rabago *

Gary Williams *

Gloria Harrison (ex-officio)

----- Minutes -----

Guests: Laura Winningham, Daniel Bahner and Ted Philips

- I. Committee reviewed and discussed PARS Feedback Document; revisions will be made and discussed at the next meeting.
- II. Committee met with Library to review the Program Review Document; thorough description of programs and services.
 - A. Discussed the importance technology and the need for eBooks and EBSCO Host. The databases serve students 24/7 while books are limited to physically visiting the library.
 - B. Would like to have more cooperation in resources between Valley and CHC, especially with budget cuts. Currently the library houses 189 million books and 100 million electronic books. The library has developed a great process for de-selecting books.
 - C. The video collection is outdated, but students are still checking out what is available. There are no longer cassettes, many were copied illegally and have been destroyed.
 - D. To measure effectiveness, the library has participated in 3 rounds of POS and received feedback for 2 of those. They also utilize an orientation evaluation for their SLO's and are discussing alternative methods to gather data. Unit stressed the importance of critical thinking and the availability of an information literacy course for students.
 - E. Discussed changes expected with move to new LRC building. The addition of 12 study rooms which will offer a quiet place for students, there will be better security and no food. The main benefit is the library will be ADA compliant and the space is dedicated and not shared with classrooms.
 - F. LTA's and librarians were given the opportunity to read and respond to the document.

G. The library does serve the community but doesn't really feel an impact. They did have more community members when they were open on Saturdays. The library will be closed this summer. The library is updating their webpage, databases will be accessible, and librarians will be available via email.

III. Met with PCD to discuss their program review. The document is well written, has a clear action plan, great description for overcoming obstacles and the progress that has been made.

A. Unit would like to implement a parent orientation and welcome to Crafton night.

B. There are two CHC courses offered in the fall, CHC 100 is filled and CHC 099 is part of a learning community. There have been practices identified that are sustainable utilizing a peer mentorship course. Discussed first year experience, the PASS program, and the results of the CCSSE-integrated students are more fully engaged.

C. Outreach to students is during the new student orientation - the class is introduced and orientation needs to be more of a process than an event. These courses are a tremendous value to students to introduce them to the realities of college.

Next Meeting:

2/22/2010 3:00-5:00

- Discuss feedback memos

NEXT MEETING WILL IN LADM 217, 2/22/2010 FROM 3:00 – 5:00